**How to cost a rally.**

It is important to the centre that a rally does not run at a loss. We are not out to make vast profit, but we need an income for the administration of the centre. As we are part of the CAMC all our rallies and events are subject to VAT as we are providing a service to our members.

Below is an example of a rally costing for a two-night rally where the landowner charges £8.00 per night per van.

Pitch fee. 2 nights @ £8.00 Per night = £16

Extras. £2.00 per van = £2.00

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Total = £18.00

VAT on the £18.00 (VAT at 20%) = £3.60

Admin fee (Includes VAT) = £2.00

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Total for rally per Caravan/Motorhome **£23.60**

**\*Costs.**

**Pitch fee per night.** This is the price of the pitch per night charged by the landowner. VAT has to be added even if the landowner is exempt from VAT. If the landowner charges VAT please get a VAT receipt when paying.

**Extras per caravan/motorhome. Example.**

 This covers things such as: Refreshments, children’s sweets, competition prizes, hire of halls. If applicable

 Please calculate the cost of the extras and divide by the estimated number of Caravans/motorhomes. Please provide the Treasurer with VAT receipts where possible.

**Administration fee (Envelope Fee)**

This fee which includes VAT is for the administration of the centre and also goes to replacing equipment when required. The centre receives £1.66 per van after the VAT has been paid.

**Please do not hesitate to contact the Rally Secretary or the treasurer for help in costing your rally.**